

FAU Procedures of Reporting to BOG

Updated on 9/10/2024

- (4) complete the IEA SUDS Submission form which certifies that the data files represent the position of the University for the reporting period and officially notifies IEA that a SUDS submission is available for review/submital.
- (5) IEA is responsible for reviewing the submission, notifying the submitter of any problems with the submission, providing assistance if necessary, and officially submitting data via SUDS.

The Data Administrator and the Report Respondent are responsible for any corrections and resubmissions that may be required and will follow the same procedures listed above.

PAST DUE Data Requests: the Report Respondent will notify IEA that the response will be late, providing an explanation for the late response and an expected completion date. IEA will notify the Florida Board of Governors.

FAU-SUDS portal access: IEA is the security manager for SUDS. Access requests to SUDS portal should be submitted via helpdesk ticket at

<https://helpdesk.fau.edu/TDClient/2061/Portal/Requests/ServiceDet?ID=52764>. Approvals from both supervisor and FAU security manager are required for granting access to SUDS.